



SIRTEC INTERNATIONAL CO., LTD.

Meeting Notice of 2022 Annual General Shareholders' Meeting (Summary Translation)

Dear Shareholders,

The 2022 Annual Shareholders' Meeting (the "Meeting") of SIRTEC INTERNATIONAL CO., LTD (the "Company") will be convened at 9:00 a.m., Thursday, June 9, 2022 at Our Guanyin Factory (No. 30, Jingjian 1st Rd., Guanyin Dist., Taoyuan City, Taiwan R.O.C.)

I. The agenda for the Meeting is as follows:

1. Report Items

- (1) The 2021 Business report .
- (2) Audit Committee's Review Report on the 2021 Financial Statements.
- (3) The 2021 Remunerations to the Company's employees and directors Report.
- (4) The 2021 Cash dividend distribution Report.
- (5) Amendment to the Company's "Sustainable Development Best Practice Principles" Report.
- (6) Amendment to the Company's "Corporate Governance Best Practice Principles" Report.

2. Ratification Items

- (1) To approve the 2021 Business Report and Financial Statements.
- (2) To approve the Proposal for Distribution of 2021 Profits.

3. Discussion Items

- (1) Amendment to the Company's "Articles of Incorporation".
- (2) Amendment to the Company's " Rules of Procedure for Shareholder Meetings".
- (3) Amendment to the Company's " Operational procedures for Acquisition and Disposal of Assets".
- (4) Proposal of Release the Prohibition on Directors from Participation in Competitive Business.

4. Questions and Motions

5. Adjournment

II. The proposal for distribution of 2021 earnings adopted at the meeting of the Board of Directors is as follows :

Cash dividends to common shareholders: Totaling NT\$133,952,000.

Each common share holder will be entitled to receive a cash dividend of NT\$1.3 per share.

III. The Shareholder voting right could be exercised through the Internet during the period from May 10, 2022 to June 6, 2022. Please login to the TDCC (Taiwan Depository & Clearing Corporation) website (<https://www.stockvote.com.tw>) to exercise voting rights in accordance with the online instruction.

Sincerely yours,

Board of Directors

SIRTEC INTERNATIONAL CO., LTD.